



**Riverside Memorial Cemetery Trustees
Agenda
Wednesday, March 14, 2012
10:00 a.m.
William H. Jordan Conference Room
Town Hall**

Roll Call

Public Comments

Approval of Minutes – February 15, 2012

Review of Town Council Workshop Held March 5, 2012

2012 Work Plan

Suggested wording for the 2012 Work Plan:

The Riverside Memorial Cemetery Trustees just completed work with Mohr & Seredin to update the 1993 Master Plan. In early 2012 the Trustees will meet with the town council to review the plan and recommendations.

Two issues for discussion in 2012 are lot prices and overall cemetery finances. Lot prices have not increased since 2008. It is important to ensure that lot prices are set to cover the cost of the perpetual care and cost of creating the lot.

The fiscal year 2013 budget includes three capital projects as outlined in the master plan; Project D (tree plantings between Sycamore Lane and Dogwood Lane and Project E (buffer plantings near the maintenance shed) and Project G (buffer installation along Route 77). If approved the Trustees look forward to seeing the projects to completion.

In September the Trustees will review the progress of the master plan.

The Trustees will hear the needs and requests of Cape Elizabeth residents, their families and non-residents. Requests to purchase lots and approve the buy back of lots are based on the rules and past decisions and precedents set throughout many years.

Review of Lot Prices

Lot prices were last increased in 2008. The updated master plan recommends review of the lot prices.

Next Meeting

Please bring your calendars to schedule the next meeting.

Adjournment

Public Participation at Meetings

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to Trustee discussion. Any person wishing to address the Trustees shall signify by raising their hand. When recognized by the chairman the speaker shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Trustees present.

Persons wishing to address topics not on the agenda may do so following the roll call and review of the agenda by the chairman. The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Trustees shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Trustees present. In the event there is a topic of interest to many persons or if the Trustees wish to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Trustees and published prior to the meeting or forum.

Decorum

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak.